

Guidelines for Authors, *Desert Tracks*

August, 2020

In general, style and formats used in *Desert Tracks* will be based on *The Chicago Manual of Style*, 16th or 17th edition, as well as the principles outlined in Strunk & White's *The Elements of Style*. The endnotes system is used in *Desert Tracks* in preference to the other citation system of parenthetical author-date references and a corresponding reference list discussed in *The Chicago Manual of Style*.

Desert Tracks typically uses endnotes rather than footnotes. The endnotes may be a citation only, commentary only, or a combination of citation plus commentary. Endnotes may contain more than one citation within a single endnote. The first endnote regarding a particular source will include a full citation. Subsequent references to the same source will be abbreviated by including the author's last name, a shortened version of the book, article, or report, and the page number.

A quick reference to citation style can be found on-line at:

https://www.chicagomanualofstyle.org/tools_citationguide.html. For more unusual or complex formatting, consult *The Chicago Manual of Style* itself.

Below are several examples of the style and format, slightly modified from *The Chicago Manual*, to be used:

Endnote with a citation and commentary.

Evans, George W. B. *Mexican Gold Trail: The Journal of a Forty-Niner*, ed. Glen S Dumke, San Marino: The Huntington Library, 1945, 149-150 (diary entry date August 18). Evans refers to the "saguaro," but most diarists on this trail use the scientific name at the time, "*Cereus giganteus*" to refer to the saguaro cactus, which is seen at this point on the trail for the first time. Many diaries of forty-niners on the Southern Trail express amazement on first seeing this cactus.

Evans, *Mexican Gold Trail*, 152. [example of a shortened citation for a subsequent reference to the same source.]

Book, single author.

Ahnert, Gerald. *The Butterfield Trail and Overland Mail in Arizona, 1858 – 1861*. New York: Canastota Publishing Company, 2011.

Talbot, Dan. *A Historical Guide to the Mormon Battalion and Butterfield Trail*. Tucson: Westernlore Press, 1992.

Book, two or more authors (or editors).

Jacobs, Sue-Ellen, Wesley Thomas, and Sabine Lang, eds., *Two-Spirit People: Native American Gender Identity, Sexuality, and Spirituality*, Urbana: University of Illinois Press, 1997, 32.

Jacobs, Thomas, and Lang. *Two-Spirit People*, 65-71. [subsequent shortened version]

Journal.

Jonas, Tom. "Mapping History" *Desert Tracks*, January 2018, 42.

Miller, David. "The Yuma Crossing and the California Desert in 1849," *Overland Journal*, 31(2):48-62, Summer 2013, 58.

Comment on Journal volume and issue number style:

31(2):48-62, Summer 2013, 58. → this is the style that we prefer: volume number (issue number in parenthesis), a colon, inclusive page numbers of the article, followed by date, and specific page number cited.

Photos, Figures, and Illustrations.

Do not embed your photos and and figures within your article. Submit the photo separately in the highest resolution possible. If there are several, you mail email them separately due to file size. Then send an additional document with all of the photos included (lower resolution) with the accompanying caption for each one. Make reference within the article text to the photo referred to, in this manner: (see Figure 3).